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Career readiness and workplace development are more important than ever to today's students. To be competitive and successful in today's job market, they need to learn how to continuously expand their knowledge and skills. Master Student to Master Employee helps your students discover what their skills are, what skills they already use in school are most applicable to the workplace, and how best to apply them. The Second Edition maintains the vision and proven content of the text while offering a cleaner, more sophisticated interior design to appeal to both traditional students and adult learners. The Second Edition focuses on transferable skills that promote success in the classroom and in a global, knowledge-based economy. Enhancements include a new Money chapter addressing money management during the college years as well as strategies for planning for the future; additional coverage of diversity in the Communication chapter; and updated Master Student Profiles focus on individuals who have made a successful transition from school to the workplace.

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